



## Home Maintenance Checklist

### Annual

- Inspect window screens – repair as needed
- Clear debris from roof
- Check all locks on your doors and windows. Tighten as needed.
- Check all handles, knobs, racks, and cabinet doors. Tighten as needed.
- Check grout in bathrooms, kitchen, etc.; Repair as needed
- Inspect plumbing for leaks
- Check and clear dryer vent
- Flush hot water heater and remove sediment
- Get chimney cleaned
- Test sump pump (if applicable)
- Turn off and flush outdoor water faucets (Fall)
- Drain and winterize exterior plumbing

### Semi-Annually

- Check exterior drainage
- Clean out gutters (Spring/Fall)
- Check trees for interference with electric lines
- Replace batteries in smoke/carbon monoxide detector
- Vacuum your refrigerator coils
- Clean out window wells of debris
- Check caulking and weather stripping; repair as needed

### Quarterly

- Inspect exterior
- Trim landscaping away from siding (at least 6")
- Test garage door auto-reverse feature
- Change out HVAC filters
- Vacuum lint from dryer vent

### Monthly

- Test smoke/carbon monoxide detectors
- Clean range hood filters
- Inspect fire extinguishers
- Check indoor/outdoor air vents; clear if blocked
- Clean faucet aerators and showerheads to remove mineral deposits
- Inspect tub and sink drains for debris
- Check water heater for leaks